

BELLA COSTA DEPARTURE NOTIFICATION

BUILDING (circle one): (A) (B) (C) (D) (E) (F) (G) UNIT # _____

Per Bella Costa Rules & Regulations, "For security reasons, owners and renters expecting to be away from their units for more than 14 days shall advise the Board of dates of the absence, the name of contact taking care of the unit, and a phone number to permit contacting the owner in an emergency."

RESIDENT NAME(S): _____

I/We are the: OWNER RENTER

EMAIL ADDRESS _____
(email addresses kept private; entering email address allows contact by association for eBlast news and business)

APPROX. DEPARTURE DATE _____ APPROX. RETURN DATE _____

MY ALTERNATE ADDRESS WILL BE:

ADDRESS _____

PHONE _____ ALT. PHONE _____

Please note: If you desire to have Association business notices delivered to the alternate address above during your absence, you must personally call Sunstate Association Management and give them the request via the phone. The same will be true upon your return to Bella Costa.

I have made arrangements to have my Bella Costa unit checked at least once every two weeks.

CARETAKER NAME(S): _____

CARETAKER PHONE: _____ ALT. PHONE _____

Bella Costa Resident's Signature Date

Drop the completed form in the clubhouse mail slot, or mail to:

Sunstate Association Management Group
228 Ponce De Leon
Venice, FL 34285

Phone: 941-961-8485