

WORK REQUEST – Bella Costa Association

WHAT WE NEED TO KNOW

Date of this request: _____ Your Building: _____ Your Unit No: _____

Name of Requester: _____

Phone No: _____

May we contact you via text? Yes _____ No _____

Email address: _____

Is this a Landscape request? Yes _____ No _____

*(Landscape requests are collected by the Landscape Committee on Monday mornings.
For urgent landscape requests, send an email to landscaping.bellacosta@gmail.com)*

Please use the box below to explain your request, being as specific as possible:

WHAT YOU NEED TO DO

PLACE COMPLETED FORM IN THE MAILBOX OUTSIDE OF THE MAINTENANCE SHOP,
behind Building F.

You will be notified of either 1) when the work will be completed, or 2) that the request is outside of the scope of Bella Costa Maintenance or Landscaping, and that you should seek other assistance.